



Huron Jr. Chiefs Football & Cheer – PO Box 317 Huron River Drive, New Boston, MI 49164

### Huron Jr. Chiefs Minutes

Date: Monday, October 6, 2025

Time: 6:00 pm

Location: Renton Jr High School - 31578 Huron River Drive, New Boston, MI 48164

In Person Meeting – Open to the Public

Attendance:

Present:

- President - Katie Schroeder
- Vice President of Football - Ken Losey
- Vice President of Cheer - Danielle Rembor
- Secretary - Lindsey Keller
- Treasurer - Adam Zimmerman
- Registration Coordinator - Jayd Engel
- Merchandise Coordinator - Lori Zimmerman
- Media Coordinator/Cheer Trustee - Alex DeRome
- Concessions Coordinator: - Kelly Dokey
- Assistant Concessions Coordinator: Rachel Adkins
- Volunteer Coordinator - Raeanne Blackburn
- Varsity Football Representative - Joe Koszykowski
- JV Football Representative - Adam Espinosa
- Flag Football Representative - Erik Thorton
- Varsity Cheer Representative - Jessica Losey
- JV Cheer Representative - Melissa Leja
- Flag Cheer Representative - Jamie Gibbings
- Trustee - Football: Brian Hopkins
- Trustee - Football: Kellie Millikan
- Trustee - Cheer: Jennifer Shimek

Absent:

- Fundraising & Sponsorship Coordinator - Bennie Boyer

General Public:

- Donna Mendrysa
- Tara Mendrysa

I. **Call to Order:** President called the meeting to order at 6:16 pm

II. **Approval of the Agenda**

- A. Motion to approve agenda: Joe
- B. 2nd: Danielle
- C. All in favor. No discussion. Agenda approved.

III. **Approval of the Minutes**

- A. Motion to approve last month's minutes: Lori
- B. 2nd: Jayd
- C. All in favor. No discussion. Minutes approved.

IV. **Public Comment Period:** Floor opened to the public at 6:20 pm. No public comments were given and the public comment period was closed at 6:20 pm.

V. **Reports:**

A. **President:**

1. Janitorial Issue: After the football games on Saturday, the janitorial staff noted sand in the toilets and sinks in the boys bathrooms. Maintenance was informed. It has also been requested that we limit children's access to the pressbox area.
2. End of season banquet:
  - a) Player awards have been secured. Jessica, Jennifer and Danielle to order gifts for 6th grade participants. Jayd to provide numbers on how many 6th grade cheerleaders and football players. A proposed budget will be posted to Band for approval.
  - b) Food and Entertainment: Last year the budget for food was \$2,500 and \$700 for entertainment (bounce houses). Melissa will call on bounce houses and Danielle

to talk to food vendors. Concessions will be open to sell any remaining inventory from the season.

- c) Time Frame: Last year's festivities were from 12 pm - 3 pm. We need to try to work around other sports schedules.
3. Plaques for sponsors: Danielle to share contact information regarding last year's plaque vendor and Jayd will place order for plaques/year tags for those sponsors who already have a plaque. Sponsorship at the \$500 level gets a plaque. Alex to let Jayd know what sponsors donated at the 'Chiefs' level.
4. Fundraising Coordinator: Bennie has not been involved in the board during the course of this season.
  - a) Motion to remove Bennie from the Fundraiser Coordinator role: Ken
    - (1) 2nd: Adam
    - (2) All in favor. Bylaws state if requirements for the board are not fulfilled that the volunteer checks for the athlete(s) in the program are cashed to cover the cost of registration for the athlete(s). Board members are putting forward a lot of time and it is not fair for someone to receive the same board benefits without putting in the time. Volunteer coordinator to verify that a volunteer check was given for these athletes. Motion on next steps to be moved to Band. Motion to remove Bennie from the board approved.
      - (a) Katie will write a letter to remove him from the board.
    - b) Motion to move Kelly to interim fundraiser coordinator for the remainder of the season until November elections
      - (1) 2nd: Lori
      - (2) All in favor. No discussion. Motion approved.

**B. VP Cheer:**

  1. HSJC Night: Spoke with HHS cheer coach regarding the event and the JV and Renton squads will not be there. Teams will meet and each team will be announced as they enter the field. The National Anthem will play and if there is time we will have all the kindergarteners and seniors step forward, then off the field. Athletes and coaches are free. Athletes need to wear their jersey and can wear pink out items if they would like.
  2. Future Events with High School Squad: We should consider having the HJC cheerleaders participate with the HS squad on homecoming night. Events planned for next year should be presented to the cheer team in August. For next year we could also consider having the varsity football and cheer teams come to one of the HJC games. For cheer teams that are participating for Friday, squad names should be sent to Katie.
  3. Cheerfest: There have been time changes for Cheerfest (10/19). JV and Varsity will begin at 11 am. Scoring is based on a two panel judge system. Flag begins at 2 pm. Once Danielle receives more information, it will go out to the coaches. Football teams should also be made aware of times so they can show their support.
  4. Chain of Command Issue: On 9/17 chain of command regarding issues within cheer was addressed. This chain was not followed regarding changing location of practices for one of the cheer teams. If there are issues or changes with any of the teams, those need to go up the chain of command, first going to the division representative and then the VP of cheer.

**C. VP Football:**

  1. Division reps: If we hear about an injury that occurs during a game, division reps should reach out to the parents to check on the athlete
  2. Sportsman's Club has worked well for Flag practices. We will look into securing this location again in the future.
  3. Injured players: If the opposing team asks for medic it is provided. The home team coach should also walk out on the field to make sure the child is okay.

**D. Secretary:**  
No report

**E. Treasurer:**

  1. Savings: Posted to Band
  2. Checking: Posted to Band
  3. Expenses/Payables: Posted to Band
  4. Deposits/Receivables: Posted to Band

**F. Registration Coordinator:** A parent complaint has come in, asking for a refund. We will determine how to move forward with that when more information comes in.

**G. Volunteer Coordinator:** Volunteer sign up sheets from 10/4 will be sent to Raeanne. For future, it may be helpful if sheets have the names of the volunteers that signed up and they just have to initial beside their name from the Signup Genius.

**H. Merchandise Coordinator:** No report. Thank you to all who helped with concessions

**I. Media Coordinator:** No report

**J. Fundraiser and Sponsorship Coordinator:** Absent. No report.

**K. Concessions Representative:**

  1. For next year the board may want to consider adding a 3rd or 4th member to assist with concessions on the day of events. If we could have one designated board member help open that would be helpful. We may want to make the shifts in concessions longer work

- days as well.
- 2. Board member sign ups could also include a designated area in which to work.
- 3. It may be beneficial to move HJC parade participation from Applefest to the Homecoming parade.
- 4. In the off season a game day manual can be created with volunteer roles and a detailed explanation on how to execute the role correctly.

**L. Football Representatives/Trustees:**

- 1. **Varsity Rep:** Last week we received numerous complaints via email, telephone and texts. Joe asked Ken to step in to handle various issues because of a potential conflict of interest with Joe playing the team that had complaints coming in for that week. Katie also stepped back because of conflict of interest with her player being on one of the teams.
- 2. **JV Rep:** No report.
- 3. **Flag Rep:** Request to have the flag teams announced just by their divisions (K-1 and 2nd grade) for the community night, not by individual teams.
- 4. **Football Trustee (Kellie):** No report
- 5. **Football Trustee (Brian)** No report

**M. Cheer Representatives/Trustees:**

- 1. **Varsity Rep:** Request to have Varsity Cheer teams announced just by their division for the community night, not by individual teams.
- 2. **JV Rep:** No report.
- 3. **Flag Rep:** No report.
- 4. **Cheer Trustee (Alex)** No report
- 5. **Cheer Trustee (Jennfier):** No report

**VI. Unfinished Business**

- A. No unfinished business.

**VII. New Business**

- A. Gold Out Game: Gold Out game brought in many toy donations, over \$500 in cash, an \$80 credit card donation, \$60 donation from the 50/50 raffle, as well as the donations from the teas sold that day.. Donations need to be delivered by 12/11. The board needs to determine the best way to distribute the cash donations that were given. Childlife is a for profit organization.
  - 1. Does the board:
    - a) Use the monetary donations that were given to purchase additional toys/batteries for toys that were already purchased.
    - b) Write a check to give to the organization.
  - 2. Poll on band indicated most people wanted to move forward with purchasing more toys/batteries for toys with the funds that were donated for this cause. This ensures the money is actually being used specifically for the toys.
  - 3. Board needs to follow up with a 'thank you' to the community for their support.
- B. Pink Out: Reps should gather all pink out names for their teams and email them to HJC
- C. Status of payment for helmets: Katie and Kellie to provide payment for helmets.
- D. Post season parent survey: Jen created an end of year survey that will be posted to Band for review.
- E. End of Season Celebration Planning - see above.
- F. 6th grade gifts: see above.
- G. Varsity complaints: Names of parents and children will be redacted as we go through the report.
  - 1. Motion: Move to a closed door meeting when we go to a vote: Ken
    - a) 2nd: Danielle
    - b) All in favor. No discussion. Motion approved.
  - 2. Investigation report read by Ken. Half way through the report the members of the community who were present at the meeting voluntarily removed themselves from the meeting. Upon completion of the report, a recommendation was made by Jayd to go coach by coach and discuss what code they violated. More discussion occurred.
- H. Meeting moved to a closed door session
  - 1. Motion: Move forward with an immediate suspension of coaches for the season and suspended indefinitely from coaching in the future: Motion made
    - a) 2nd: Motion seconded
    - b) All in favor. No abstains.
  - 2. Motion: Ban a coach's wife from the HJC program for issues caused- cannot volunteer, participate, come to practice or games. Motion made.
    - a) 2nd: No second
    - b) Discussion on handling one issue at a time occurred.
  - 3. Coaches to be informed as well as parents and players. The letter to coaches needs to include a prioritized list of what they did. If there are enough kids left to play, we will have a team and designate new coaches. If there are not enough kids to field a team, players will be absorbed by other teams to finish the season.

**VIII. Announcements:**

- A. None

Meeting adjourned 9:11 pm by the President, Katie Schroeder.

Respectfully submitted by Secretary, Lindsey Keller.

Next meeting: November meeting/elections to be determined via poll posted to Band.